CCR 145-2, para. 2-5. Cadet Portfolios (With modifications from LHS)
JROTC Cadets will create a portfolio that contains an organized collection of their work based on accomplishments, personality, goals and aspirations. The portfolio should provide insight and information on the Cadet's personal achievements and growth over time. Instructors will ensure that all Cadets and participating students have a portfolio in their record.

a. JROTC Cadet Portfolios will include the following which is a baseline requirement:

(1) A personal cover page. (This page should include picture/images and may be obtained from school, JROTC and Major's website or appropriate personal pictures from home)
(2) Mission statement of goals (Include who, what, when, where and why to describe your personal goals for the next five years).
(3) Resume with references (See my website under HANDOUTS for a sample resume).
(4) Minimum of 8 samples of your student work in JROTC (Four student work samples representing academic units of study in JROTC such as map reading, service learning, leadership and examples from below, three samples representing personal profiles, awards, certificates of accomplishment and other achievements and one sample that tracks changes on cadet self-assessment and goal setting).

b. Cadets may include examples of content from the curriculum such as:

(1) Personal Skills Map (personal profile).
(2) Winning Colors Communication Discovery form (personal profile).
(3) Learning style inventory (personal profile).
(4) Personal financial planning portfolio.
(5) The personal growth plan assessment task.
(6) A physical score card.
(7) An entry for the JROTC Essay Contest.
(8) The appreciating diversity reflection assessment tool.

c. Cadet portfolios will be reviewed during the inspection process. Inspectors should evaluate portfolios based on the following criteria:

(1) The portfolio contains all the baseline requirements listed above.
(2) The portfolio is legible and well organized.
(3) The portfolio is created and put together by the cadet.
(4) The portfolio tracks changes on cadet self-assessment and goal setting.
(5) The portfolio shows evidence of cadet reflection on learning.

d. Portfolios can be arranged by topic, chapter, or LET level depending on the Cadets needs. JROTC units that have not chosen a specific portfolio format should refer to the Cadet Portfolio Assessment Task and devise a career development portfolio similar to the one contained in the curriculum material.